

May-18

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1	Financial Analysis and Examination of books of accounts	ITIs , ITOs + officials from ED	2	07.05.2018 & 08.05.2018	Based on training need analysis + request from ED	include Examination of Banks Statements, Cash flow statement, Ratios, Rejections of Books of Accounts.	ITO-2, Saroj Bala
2	Training for ASK personnel- on soft skills and on technical aspects	ASK personnel	1	11.05.2018	TPS/NADT guidelines + includes soft skills compulsory training		ITO-1, Inderjit Sharma
3	Training on accounting software-Tally and MS-Excel	ITOs	4	14.05.2018 to 17.05.2018	Based on training need analysis		ITO-3, Urmila Chhabra
4	Day-1 : Training on Assessment pertaining to Real Estate sector and joint development agreement in Real Estate Sector + Assessment pertaining to Pharmaceutical Sector Day-2: Training on Assessment pertaining to Jewellers + Assessment pertaining to Doctors/Medical Practitioner	DCsIT/ACsIT/ITOs	2	24.05.2018 & 25.05.2018	signature course (Real Estate Sector)	Include case studies	ITO-2, Saroj Bala