

Sr. No.	Name of the Course	Level of officer	Duration (in days)	Date	Include	Allocated to
Apr-19						
1	Training for TDS Charge	Officers & Officials of TDS charge	1	08.04.2019	Include prosecution and compounding (procedure+ documents to be prepared+ post filing follow-up: faculty preferably a prosecution lawyer), use of actionable info available on CPC module (TRACES) (faculty preferably from CPC), clarification on applicability of 194C vs 194J vs 194H	ITO-2
2	Doorstep training on Income Tax Business Application (ITBA) and HRMS- Ludhiana	ITIs/ITOs	1	15.04.2019		ITO-3
3	Training on Audit	Officers and Officials of Audit charge+ ITO(Hq) in the O/o Pr. CIT/CIT	1	23.04.2019	Include: new instruction on Audit, use of ITBA module for audit (faculty preferably from Systems), procedure for internal and revenue audit	ITO-4
4	Two Days Seminar for Commissioners of Income Tax (Appeals) and CITs(DR) of NWR		2	25.04.2019 and 26.04.2019		DDIT-3
5	Training on functions of headquarters + preventive vigilance and CCS Conduct rules+Hindi Karyashala	ITO(Hq), DDOs, AOs	1	29.04.2019		ITO-5